



Call for Poster Abstracts-Now Open!

The **2018 CHIMA Conference-Data: A Vital Resource** is being held Sept 17-18th, at the Hilton and Fallsview Casino Resort in Niagara Falls, ON. This is a must attend event for all health care professionals who value the importance of quality health information and the vital role it has in providing overall optimal patient care. With continuous increase of awareness for better health care demanding quality data, HIM professionals need to be leading experts and contribute their knowledge and expertise-alongside other health care providers- in ensuring health care data is complete, accurate, reliable and timely in order to achieve overall quality data!

With a theme of **Data: A Vital Resource**, Canada's only national HIM conference provides a tremendous opportunity to bring together HIM and Health Informatics (HI) professionals, health care industry leaders and other key stakeholders from all over North America.

Call for Poster Abstracts is now open and all CHIMA members are encouraged to respond to this call. This is the perfect time for HIM professionals and other health care industry related professionals to leverage this opportunity to highlight achievements, experiences, challenges, and strategies.

You are invited to submit a poster abstract presentation. All abstracts must be submitted on or before **May 31, 2018**, following the **Poster Abstract Submission Guidelines**. Carefully read the **Poster Abstract Submission Guidelines** before submitting your abstract to Anne.Watson@echima.ca

We would like to thank all those who submit an abstract, however; only those that are accepted by the review committee will be notified. Notification of acceptance will occur **on or before June 15, 2018**.

For further information, please contact: anne.watson@echima.ca





CHIMA 2018 National Conference Poster Abstract Guidelines

General Guidelines

1. Submitted abstracts for poster presentations will undergo a **review** by the CHIMA Conference Planning Committee and will be based on scientific merit and originality and/or an explicit relation to a practical application. The theme should coincide with the conference focus of **Data: A Vital Resource**.
2. Authors are encouraged to submit **only one poster abstract as presenting author**.
3. The work covered by the abstract must **not have been published as a manuscript before January 1, 2018**.
4. Poster abstracts must be written and presented in **English**.
5. The Poster abstract deadline is **May 31, 2018**. Notifications of acceptance will be sent by **June 15th, 2018**.
6. Poster Abstract presenters wishing to benefit from the early-bird registration fee must register by **June 30th 2018**. Poster Abstract presenters who do not register by **August 17, 2018** will be removed from the program.

Poster Abstract Format

- **Size:** The size of the Poster abstract is limited to 1800 characters not including spaces (or approx. 400 words).
- **References** count extra in extra field; maximum of 3 references.
- **Title:** The title should clearly define the topic and contain no abbreviations. There is a character limit of 200 characters.
- **Authors:** Take care to list ALL authors in the relevant section of the submission site. Spell out completely the names of all authors using full first and last names. Maintain consistency in author names on multiple abstracts to avoid duplication in the Author Index.
- **Presenting Author:** In all printed publications the presenting author will be underlined. If there is a perceived conflict of interest (COI), the abstract submitter must indicate this COI. **The body must contain four separate paragraphs:** a) Introduction and Objectives; b) Methods; c) Results; and d) Conclusions. The poster abstract should be informative and detailed.
- It is **NOT acceptable** to state that "The results will be discussed." Inclusion of specific data is necessary for reviewers.
- Indicate the major new findings of the presentation.
- **Standard abbreviations** may be used as follows: on first use, spell out the full term and follow with abbreviation in parentheses.
- Use **generic names of drugs**, if applicable.
- **Conflict of Interest and Disclosure Statement:** ALL authors must disclose conflicts of interest.
- **Include full name, title, organization, province/territory or CHIMA Chapter, plus the following additional information: contact information (full name of presenting author) including email address, telephone numbers (work and cell if available).**

Stand out as a HIM professional by creating a poster supporting the theme - *Data: A Vital Resource*
 Author(s) must select an abstract topic (only one) from the provided list or specify other.

Main Category	Topic
Electronic Health Information/Record	
	Systems
	Standards
	Telemedicine, Mobile Computing, eHealth
	Connectivity
	Terminologies
	Implementation / Adoption of Electronic Health Record
	Information Governance
	Autocoding
	Workflow Improvements
	Patient Safety
	Other (Specify):
Emerging Roles and HIM Workforce Transformation	
	Health Information and Data Analysis
	Decision Support, Data Analytics, Business Intelligence
	Identity Management, Risk Management, Quality Assurance
	Other (Specify):
Data Quality & Integrity	
	Clinical Documentation
	Clinical Coding
	Compliance
	Data Integrity
	Reabstraction Studies
	Patient Safety
	Coding Standards
	Burden of Data Capture
	Patient Care and Outcomes
	Other (Specify):
Privacy, Confidentiality and Access	
	Social Media
	Medical Identity Theft
	Health Information Privacy
	Cyber Security
	Other (Specify):



Key Dates	Tasks
May 31 st	Submission of Poster Abstract for review to CHIMA to Anne.Watson@echima.ca
On or before June 15 th	Letters of Acceptance Notification to Poster Abstract submitters
On or before June 22 nd	Acceptance from Poster abstract submitter(s)/author(s) due to Anne.Watson@echima.ca
June 30th	Delegate Registration early-bird rate deadline
August 17th	Final Delegate Registration date at the regular rate; if registration not completed, accepted poster abstract/presentation will be removed from program and abstract acceptance revoked
September 16th (1:00-6:00pm)	Set up Poster Presentation on assigned poster display board provided (Velcro adhesives will be provided). (See Display options/dimensions guide below)
September 17-18th	Accepted Poster Presentations will be displayed in the Exhibit Hall (Subject to change.) It is recommended that the author(s) be in the exhibit hall during dedicated exhibit/poster presentation times (as per the final conference program) to answer any questions delegates may have about their poster presentation.
September 18th	Author(s) are required to remove their poster presentation from the display board provided between 1630-1730 hours. Any posters that remain on the display boards after 1730 hours will be disposed of.

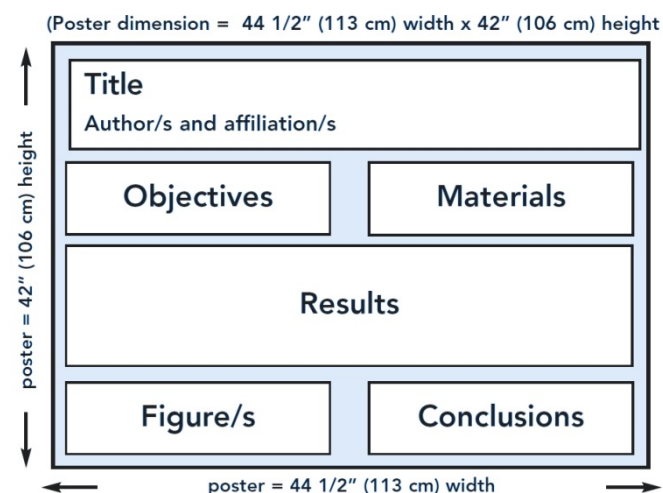


GUIDELINES FOR POSTER PRESENTATIONS:

- 1) There are two options for poster size:
 - a. A maximum poster dimension of 89" width x 42" height (approx. 226 cm width x 106 cm height), or
 - b. A maximum poster dimension of 44.5" width x 42" height (approx. 113cm x 106cm)
- 2) Material to affix your poster to the display boards will be provided to you, and will be on your display board when you arrive.
- 3) Limit the amount of printed material. Posters should not be elaborate, nor need they be expensive. If supplemental material is desired, you may hand out information sheets to those viewing your poster.
- 4) Each poster must have a top label indicating the title of the poster, the names of the authors and their affiliations. The size of the characters for the title should be at least 0.8" (2 cm) high.
- 5) Poster text should be large enough to be read from a distance of 3' (1 meter) or more. This is possible using a letter size of at least 0.4" (1 cm).
- 6) Keep illustrative material simple. Charts, drawings and illustrations are usually similar to those used in making slides. Simple use of colour is effective for adding emphasis.
- 7) Simple "Introduction" and "Conclusion" sections are usually helpful. When feasible, use graphs for demonstrating qualitative relationships, use tables for precise numerical values.
- 8) Do not fold posters; try to carry them in an appropriate container. **Do not mail poster presentations in advance, they may not arrive in time; bring them with you to the Conference.**

- 9) Please note that there will be no audio-visual equipment in the poster area.
- 10) Conference staff will be present to assist you.
- 11) Poster numbers will be provided by the conference and will be available on your poster board.

Example of Option 'B' poster dimension:



Delegates will view posters during coffee and lunch breaks. All posters should be on display as of Sunday.

Presenters are *encouraged* to be at their posters during coffee breaks, although this is not mandatory.

Please note that session chairs will encourage the audience to visit the posters during breaks.

Mounting time:

Sunday, Sept 16 from 13:00-18:00

Opening Hours of the Poster/Exhibit Hall

Location: Grand Hall A

Monday, Sept 17th 08:00-18:30

Tuesday, Sept 18th 08:00-16:30



Removal:

Tuesday, Sept 18th between 16:30 & 17:30
Presenters are responsible for the removal of their poster. Posters not removed by the indicated time above will be discarded at the end of the Conference. The Conference Secretariat cannot accept liability for lost or damaged posters. The Conference Secretariat will not mail posters to authors after the conference.

For more information, contact:

CHIMA Conference 2018 Secretariat
tasha.clipperton@echima.ca
(519) 438-6700 x100

